

## Darwen Healthcare Patient Participation Group Monday 6<sup>th</sup> September 2021 5:30 – 6:30 pm

Name	Position	Int
Barry Ashbolt	Chair	BA
Ann Crook	Vice Chair	AC
Alan Pickup	Secretary	AP
Ian Townsend	Member	IT
Karen Narramore	Member	KN
Christine Sharples	Member	CS
Carol Guys	Member	CG
Ian Townsend	Member	IT

Name	Position	Int
Ann Neville	Practice Manager	AN
Nicola Wright	Quality Lead	NW
Kim Cunningham	Operations Lead	KC
Dr Qashuf Hussain	GP Partner	DR H

No	Item	Content	Action	Deadline
1.	<b>Welcome and Introduction</b>	Ann Neville welcomed everyone to the meeting which was held on Teams Video		
2.	<b>Apologies</b>	Non Noted		
3.	<b>Minutes of the last meeting</b>	Not previously recorded due to transition		
4.	<b>Ratification of Officers</b>	The group ratified the following Positions proposed at last meeting Barry Ashbolt Chair Anne Crook Vice Chair Alan Pickup Secretary  To serve until the next AGM 2022		
5.	<b>Practice Update</b>	AN advised the group of the following new positions in the Practice: Dr Jill Davies 4 session GP 900 patients to be assigned from other GPs to balance list size which now stands at a total circa 1300 Dr Emily Slack who originates from Bristol and will doing 2 sessions specialising in Palliative and Frailty plus 2 General sessions Dr Oluremi Ige GP ST3 and Dr Nwoyi Oka GP ST3 also Dr Remy details to follow		

		<p>Debbie Yates and Claire Brosnan ANPs have left to join a rural practice, Recruitment has taken place and interviews are on Wednesday. In addition one of the nursing team is studying for her ANP qualification. A pharmacy technician has been recruited who will medical supplies and medication reduction for long term use.</p> <p>2 Kickstart trainees have been taken on for three months to help with reception and quality monitoring.</p> <p>Staff issued with laptops for Covid resilience that can be used for remote working in the event of winter weather preventing them getting in to the Health Centre. Face to face appointments were running at 20%, with the increase staffing this will be increased to 40% in line with RCGP recommendations.</p> <p>Currently the ratio of GPs is 7 male / 6 female covering 38 sessions male / 36 female. The group welcomed the increases.</p> <p>Dr Ninan is increasing his steroid injection clinics as there is a delay at present with the MSK Service</p> <p>Nurse interviews are taking place for research and practice nurse role, also to offer coil implants.</p> <p>AC asked whether it would be possible to look at treatment of Tongue tied babies as there is a big delay in obtaining the treatment. If a baby is treated before the end of 6 months it is minor surgery, but becomes more complex after this age. The condition causes problems with breast feeding and was previously done by midwives ad hoc but this is no longer allowed.</p>		
6.	<b>Flu Clinics &amp; Covid</b>	<p>AN advised that plans had been prepared over the previous month for flu clinics. The uptake for the 65+ had filled the first sessions, however the recently announced delays through transport problems may delay the sessions. Further clarification is awaited.</p> <p>Child flu vaccine supplies have already arrived, and the Surgeries are working on a PCN wide basis to provide the service. St Edwards have one again allowed the use of their Hall to help with the program. The target is 75% of the cohort.</p> <p>The question of Covid vaccination was mentioned, the guidance at the moment is that only the immune-compromised will be offered the booster. AC said that the recommendation for this group is that there is a 2 week gap between Covid and Flu. She advised that this cohort are scheduled to be first for the booster.</p> <p>Further news is awaiting on deliver of flu and Covid Booster schedule. BA advised that Professor Harrison hopes that with the numbers previously with covid may bring some herd immunity to Blackburn with Darwen</p>		
7.	<b>Newsletter</b>	<p>AN advised that the PCN had published a Newsletter covering many topics, but a Practice related Newsletter is needed to update on recent staff changes and other</p>		

		<p>things directly related to the practice. The group discussed the way to combat the amount of negative views being posted on social media, it was felt that raising awareness of the amount of work the practice undertakes would hopefully answer some of the negative feedback. It was suggested a “day in the Life of a receptionist” would give more insight, as receptions staff have been subjected to abuse recently.</p> <p>Barry asked the Alcohol Awareness is a subject that needs raising and he will share a report with the group, he would also supply details of an online conference taking place in November if anyone was able to attend any of the session. This is a national conference with highly respected speakers</p>		
8.	<b>AOB</b>	<p>Discussed recruitment drive for members of the group and this was agreed. AP asked if the Post Natal Leaflet had been agreed for circulation, the group ask that a further copy be circulated</p> <p>AP asked if the groups emails could be shared by AN to allow him to circulate minutes etc, this was agreed.</p>		
9	<b>Tuesdays Meeting Notes</b>	<p>Ann had a telephone conversation with JM as the online meeting had to be cancelled due to urgent business. Jessica asked if the gender of Clinicians could be added to appointment booking systems so that a preference could be made if a clinician of a particular gender is required. Ann to discuss with staff if this can be done on the online appointment systems and will amend in house rotas to distinguish for staff</p>		
10	<b>Date of Next Meeting</b>	Dates of Meetings for next 12 months as below		

Date	Meeting
15/11/2021	PPG Meeting
17/01/2022	PPG Meeting
14/03/2022	PPG Meeting
16/05/2022	PPG Meeting
18/07/2022	PPG Meeting
19/09/2022	PPG Meeting
21/11/2022	PPG Meeting & AGM