



Darwen Healthcare Patient Participation Group Meeting Minutes

Monday 22nd January 2024 5:30 – 6:30 pm

Name	Position	Int	Attended
Barry Ashbolt	Chair	BA	y
Anne Crook	Vice Chair	AC	y
Alan Pickup	Secretary	AP	y
Karen Narramore	Member	KN	Apologies
Christine Sharples	Member	CS	y
Carol Guy	Member	CG	y
Brian Taylor	Member	BT	apologies
Anne Watson	Member	AW	Apologies
Roger Marsden	Member	RM	Apologies
Janet Bowker-Bull	Member	JB	Spologies
Wilf Helliwell	Member	WH	

Name	Position	Int	Attended
Ann Neville	Practice Manager	AN	y
Nicola Wright	Quality Lead	NW	
Kim Cunningham	Operations Lead	KC	
Susan Taylor	Patient Engagement	ST	

No	Item	Content	Action	Deadline
1.	Welcome - Chair	BA welcomed everyone to the meeting which was held on MS Teams		
2.	Apologies - Sec	As noted above		
4.	Minutes of the last meeting - Chair	The minute of the Meeting o the 23 rd November 2023, previously circulated, where agreed as a true record		
	Practice Update - Ann Neville	AN Advised that the practice list is now 13922 patients and is expected to rise to 14k by March. The number of GP's has increased with a 50-50 split of male/female. In General female GPs are often being recruited to work 4 sessions per week as a work life balance. The Practice is still recruiting to meet future demand and resilience. Dr Davies is starting webinar Group focusing on Women's and Menopausal health. There will be a dietician joining the group and response from those circulated means that over 300 patients have expressed an interest in joining.		

		<p>Failed to attend appointments is running about 3.2% and whilst this is lower than the national average of over 6% it means the capacity for 10 clinics a month is wasted resource.</p> <p>The practice has a policy of ringing/writing/texting to those that failed to attend and has a policy of 3 failures in a 12 month period would result in them being at risk of removal from the list unless there were mitigating reasons.</p> <p>There is a national shortage of injectables for Type 2 Diabetes and this is being monitored.</p> <p>The Practice is holding Cervical Smear Saturday clinics to coincide with Jo's Trust January Campaign Week. It is hoped to also encourage patients with Learning Disability to attend as this is a hard to reach group for smear testing. There will also be 2 immunisations events as well during the week.</p>		
3.	Christmas Lunch	Following deferment of the Annual Lunch it was agreed to circulate to members a poll of dates and venues to ensure as many were able to attend	AP to circulate Poll	
4.	Healthy Darwen Day	AP advised that we had still not finalised the details of the event, this is mainly due to public liability cover and the need to ensure that health services are more involved. He will bring this to the PCN meeting along with BT who represents the council at that meeting	AP/BT to take to PCN meeting	
5.	Fundraising for the Hospice	AN advise that the practice had organised a Fun run event for the hospice of 2&10K runs. This so far has raised over £2k on the just giving page which will be left open as more events may follow later in the year		
6.		There being no further business the meeting closed. The proposed dates for next year are listed below		

Date	Meeting
25/03/2024	PPG Meeting
20/05/2024	PPG Meeting

15/07/2024	PPG Meeting
23/09/2024	PPG Meeting
25/11/2024	PPG Meeting & AGM