

Darwen Healthcare Patient Participation Group Monday 09 September 2019 5:30 – 6:45

Name		Attended		Name		Attended	
Ann Neville, Practice Manager	AN	Y		Susan Hill, Administrative Co-ordinator	SH	Y	
Tracy Jones Chair	TJ		A	Tania Lagano	TL		A
Barry Ashbolt Vice Chair	BA	N	A	Jessica Mottershaw & Baby Arthur	J	Y	
Caitlin Jones	CJ		A	Laura Geary	LG	N	
Alan Pickup	AP	Y		Pauline Marshall (Online Member)	PM		A
Sheila Sadler (Online Member)	SS		A	Ian Townsend	IT		A
Karen Narramore	KN		A	Jackie Budge	JB		A
Ann Crook	AC	Y		Carol Guys	CG	Y	
Christine Sharples	CS		A				
Peter Labett	PL		A				
Y = Attended A= Apologies received							

No	Item	Content	Action	Deadline
1.	Welcome and Introduction	Ann Neville welcomed everyone to the meeting.		
2.	Apologies	Apologies received as above.		
3.	Minutes of the last meeting	Agreed as an accurate record.		
4.	Practice Update	AN provided a practice update		
	TV Screens	TV Screens working well in-particular the slides that have been developed for community services.	On-going	On-going
	Flu Clinics	Flu vaccinations arrived today for the over 65's.		
	Child Flu Clinics	Expecting Child Flu Vaccinations to arrive early to mid-October. Agreed that the practice would have Halloween clinics again as was successful.		
	New Website	AN showed the members details on the website and all felt was much more patient friendly.	Draft site being developed	30 Sep 19

5.	<p>Second Healthy Darwen Day</p>	<p>Final arrangements being made. All agreed that the brochure looked really good and professional and captured lots of valuable information for patients.</p> <p>Banner has been placed near the post office – approval obtained from the local authority</p> <p>HARRI bus booked for Saturday and again local authority have allowed central location parking.</p> <p>Multiple services involved.</p> <p>Dance Syndrome, Yoga, MSK/Physio/Voluntary Sectors, Diabetes, Respiratory, Local Authority Services, Dental Services-and much more ;Lots of free goodies for children linked with Dental</p> <p>Wacky Woody Show, Craft activities for children, Animal Yoga,</p> <p>The PCN would be grateful for any members who wish to volunteer on the day – please email Ann or Sue.</p> <p>Raffle prizes being donated. All practices assisting.</p>	<p>10:00-4:00</p>	<p>14 Sep 19</p>
6.	<p>Any Other Business Blue Badge Scheme</p> <p>AGM</p> <p>Christmas Meal</p> <p>Veterans Friendly Practice</p>	<p>The group discussed the changes to the Blue Badge Scheme in that the criteria has been widened and now includes covering “hidden disabilities”.</p> <p>AN advised that the next meeting would be the Annual General Meeting and that she would send out supporting documentation mid-October including Terms of Reference etc.</p> <p>AN asked for preferences for Christmas meal as was planning to book this week I placed on the last minutes that the date was Tuesday 3 December 2019 however this was an error was booked for Monday 2 December 19.</p> <p>AN omitted to advise all that the practice was accredited as a veteran friendly practice last week and will display on the website and within practice.</p>	<p>AN to send out</p> <p>AN to send out menu etc. once booked</p> <p>Add to website</p>	<p>14 Oct 19</p> <p>14 Oct 19</p> <p>10 Sep 19</p>

7	Date and Time of next meeting	Monday 18 November 2019 5:30-7:30 (AGM Supporting documents to be emailed one month prior to meeting).	AN to send out	14 Oct 19
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