

**Darwen Healthcare Patient Participation Group**  
**Monday 21 January 2019**  
**5:30 – 7:00 pm**

**Present:** Ann Neville, Practice Manager (**AN**)  
Susan Hill, Administrative Co-ordinator (**SH**)  
Tracy (**TJ**)  
Alan (**AP**)  
Ian (**IT**)  
  
Sheila (**SS**)  
Karen (**KN**)  
Carol (**CG**)  
Christine (**CS**)

Ian (**IG**)

**Apologies:** Caitlan (**CJ**)  
Tania (**TL**)  
Wilf (**WH**)  
Laura (**LG**)  
Ann (**AC**)  
Jackie (**JB**)  
Pauline (**PM**)  
Barry (**BA**)

No	Item	Content	Action	Deadline
1.	Welcome and Introduction	Ann Neville welcomed everyone to the meeting.		
2.	Apologies	Apologies received as above		
3.	Minutes of the last meeting	Agreed as an accurate record		
4.	Practice Update	AN provided a practice update which included current Failed to Attend Rates which are displayed		

		on the Jayex Board and website.		
5.	Healthy Darwen Day Update	<p>Group Members just discussed the forthcoming Healthy Darwen Day.</p> <p>Brochures delivered and circulated.</p> <p>Raffle tickets and prizes sorted</p> <p>Meeting to take place at Whitehall Hotel</p> <p>AN thanked all those involved.</p>	<b>Wednesday 23 Jan 19</b>	<b>23 Jan 19</b>
6.	Date and Time of Next Meeting.	Monday 18 March 2019 at 5:30-7:00		